



VACATING CLEANING CHECKLIST – BOND SAVER

GENERAL - ALL ROOMS

- Replace any blown light globes
- Windows and window sills to be cleaned thoroughly
- Flyscreens to be removed carefully and hosed or brushed to remove dirt/dust (if applicable)
- Doors and doorframes to be left clean and undamaged
- Marks to be removed from walls (do not use an abrasive)
- Cobwebs to be removed from ceiling cornices and walls
- All light fittings to be cleaned and free from insects
- All floors and skirtings boards to be washed
- All ceiling fans throughout to be free from dust (if applicable)
- Clean all mirrors throughout including wardrobe door mirrors (if applicable)
- Drapes/Curtains to be washed or dry cleaned according to fabric and instructions.
- All vertical chains to be attached and secure
- All items on inventory to be accounted for (if applicable)

KITCHEN

- The oven and griller is to be cleaned and lined with foil. Drip trays to be cleaned of all grease
- Rangehood to be cleaned including the filters (where applicable)
- All cupboards to be cleaned inside and out (don't forget the tops of the cupboards!)
- Sink taps and disposal unit (if applicable) to be cleaned and polished
- Walls and tiled areas are to be free from grease
- All benches and floors to be cleaned and free from grease
- The dishwasher is to be left clean. Wipe over internal door and remove debris from bottom drain (if applicable)
- Refrigerator to be defrosted and all surfaces to be cleaned, including shelves, crisper drawers and cavity, switch appliance off at wall and leave door ajar (if applicable)

BATHROOM

- Shower recess to be scrubbed
- Grouting to be free of all soap residue or mildew
- Shower curtain (if applicable) to be washed and shower screen to be cleaned
- All plug holes are to be clean and free from debris
- Mirrors to be wiped over
- All drawers and cupboards to be cleaned
- Toilet to be cleaned thoroughly, including bowl, seat and cistern

LAUNDRY

Washing machine and clothes drier filter to be cleaned out
Clean under laundry tub and clean plug hole
Cupboards to be cleaned thoroughly inside and out

VERANDAS/PATIO AREA

Sweep, mop, clean railings/glass/Perspex and remove any old pot plants and rubbish.
Remove all cobwebs and dust.

GARAGE/CAR SPACES/DRIVEWAYS

Sweep out & remove all oil residues from concrete. Clean garage door.
All garbage bins to be emptied and washed clean

CARPET AND PEST CONTROL

To be professionally cleaned and a receipt must be provided for verification.
If you have had a pet then pest control for fleas must also be carried out and a receipt must be produced for verification of pest and flea treatment

GROUNDS/OUTSIDE AREAS

Mow lawns, cut edges, weed gardens beds and general tidy up.
Lawns to be mowed and edges trimmed within 2 days of vacating (if applicable)
DO NOT DUMP GRASS CLIPPINGS OR TREE OFF CUTS IN GARDEN BEDS OR BEHIND SHEDS
Flower beds and pebbles areas to be weeded (if applicable)
No rubbish to be left in the gardens or around the property (if applicable)
Cobwebs to be removed from outside eaves, awning and ceilings (where applicable)

FURNISHED PROPERTY

Make sure that all items are in original rooms as per inventory and all cleaned

POOL

Must be maintained up until expiry date of tenancy.
Pool and spa to be cleaned, vacuumed and at the correct pH factor (if applicable)
Pool equipment to be in accordance with in-going inventory and for security reasons must be stored in the garage, at the time of vacating (if applicable)

DAMAGE

Damage that occurs due to the tenants neglect will be rectified at the tenants cost

IMPORTANT NOTICE

DISCONNECT THE POWER/ELECTRICITY (AFTER 5 DAYS)

DISCONNECT THE TELEPHONE

REDIRECT MAIL ADDRESS

RENT IS PAYABLE BY THE TENANT/S UNTIL ALL KEYS ARE RETURNED TO THE OFFICE

“The above cleaning is a guide only and additional cleaning may be required!”